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Feb 17 2017

CELINA CITY SCHOOLS

Board Members,

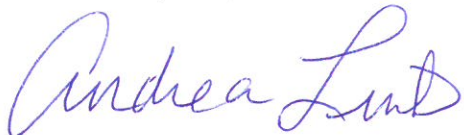
2/16/17

I am writing to request a ½ day of pay deduction for Thursday, May 18, 2017. I do have unused personal days available, however, the morning that I am requesting off falls within the last two weeks of the school year.

My daughter attends St. Marys City Schools, and will be having her 8th Grade Recognition Ceremony on this day. The event begins at 9:00 AM and should conclude by 11:00 AM.

Please consider allowing me to be off ½ of the school day without pay.

Thank you,



Andrea Link

3rd Grade Teacher

Celina Elementary School